



Aruba . Bonaire . Curaçao . St. Maarten . Amsterdam

Privacy statement of VANEPS

Introduction

VANEPS is law firm with offices in Amsterdam, Aruba, Bonaire, Curacao and St. Maarten. This privacy statement applies when VANEPS processes personal data.

VANEPS highly values the privacy of its clients. Your personal data is treated with the utmost care. Naturally, in all cases, the standards of the General Data Protection Regulation (*Algemene Verordening Gegevensbescherming*), the National Ordinance on Personal Data Aruba (*Landsverordening Persoonsregistratie*), the Personal Data Protection Act (*Wet Bescherming Persoonsgegevens BES*), the respective Personal Data Protection Ordinances for Curacao and St. Maarten (*Landsverordening Bescherming Persoonsgegevens*), the Lawyers Act (*Advocatenwet*), the respective National Ordinances for Attorneys (*Advocatenlandsverordening*) and the Code of Conduct of the Netherlands Bar Association, if and where applicable, are respected

This privacy statement explains how personal information provided by you is collected and processed by VANEPS.

Why do we need your personal data?

A lawyer is obliged to identify you as a client when accepting an engagement. For this purpose, a copy of an identification document and/or an extract from the Chamber of Commerce or equivalent register may be requested. Subsequently, all necessary data is collected and analysed to represent your interests the best way possible, both in and out of court, within the scope of the legal services offered. Moreover, your data may be used for billing fees, managing payments, sending newsletters, potentially improving our own services, background checks, and sometimes assessing creditworthiness. VANEPS only uses voluntarily provided personal data for the purpose for which it was provided.

Which personal data do we process?

To establish your identity and subsequently represent your interests the best way possible, the personal data you provide is recorded ('processed') in a digital system. Personal data includes any information by which you can be identified and/or that provides insights into your person. This may include your Citizen Service Number (BSN) or equivalent personal identification numbers, address details, date of birth, phone numbers, and e-mail address. For the handling of your case, additional information may sometimes be required, such as details about your financial situation, medical condition, or specific agreements you have entered into. Your data is retained for a minimum of five years.

With whom are your data shared?

Your personal data is never disclosed to third parties unless it is necessary for the execution of the engagement provided. This may include judicial authorities or opposing parties or their lawyers in the case of legal proceedings. Personal data may also be disclosed to third parties if there is a legal obligation to do so, including obligations under the Anti-Money Laundering and Counter-Terrorism Financing Act or equivalent laws and regulations applicable to VANEPS in the relevant jurisdictions, or based on a court order.



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With companies that process your data on behalf of VANEPS, such as the administrator of our digital system, we enter into a processing agreement that complies with the relevant legal standard to ensure the same level of security and confidentiality.

How can you access, correct, or delete your data?

You have the right to access, correct, or be 'forgotten' with regard to your personal data. You may submit a request for access, correction, or deletion to privacy@vaneps.com or contact your lawyer at VANEPS about it.

To ensure that the digital or analogue request is made by you, we may ask you to send a copy of your ID again. Your request will be processed as soon as possible but no later than within six weeks.

Appropriate measures

We constantly review and assess our systems and security and take proper measures to secure our and your (personal) information. For this purpose we have established and implemented, and continue to maintain and improve an information security management system and policies to manage risks related to the security of data owned or handled by VANEPS.

Questions about privacy?

For general information about privacy, security, and data breaches, we refer to the websites of the relevant local authorities, where available.

If you have specific questions or comments about your privacy at VANEPS or the security of our systems, you can contact us privacy@vaneps.com.

This privacy statement is (up)dated on 1 January 2025 and may be amended by VANEPS from time to time. This is why we advise you to review the latest version of our privacy statement from time to time.